

**Appointment Type:** Permanent

**Working Time:** Full Time

**Reference Code:** 21768e

**Opening Date:** 06/11/2010

**Closing Date:** 06/30/2010

## **Physician 3 Washington State Penitentiary**

**\$12,251 - \$14,565 Monthly plus comprehensive benefit package!**

### **Agency Information**

Health Services at the Department of Corrections offers:

No hospital rounds	No billing requirements
Flexible schedules	Interesting cases
Safe working environment	Team work with collaborative efforts
Limited call	Tort Claim coverage

Other outstanding benefits:

Health, Dental, Life and Long-term Disability Insurance; Vacation, Sick, Military and Civil Leave; Dependent Care Assistance Program; Employee Advisory Service; Deferred Compensation Plans; 11 Paid Holidays; Commute Trip Reduction Incentives; Flexible Work Hours; State Retirement Plans; Relocation Expenses available, and Loan Repayment Programs. These benefits add almost 30% to your total salary.

Location: This recruitment will be used to fill one (1) opening at the Washington State Penitentiary (WSP).

Agency Profile:

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

The agency mission is, "To improve public safety".

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit [www.doc.wa.gov](http://www.doc.wa.gov).

### **Duties**

Position Objective:

The DOC Health Services Division is seeking a highly motivated and dynamic leader for the critical role of Physician 3.

Responsibilities:

- > Directs and supervises a large medical and/or surgical service in the institution.
- > Participates in medical treatment of consulting physicians.
- > Performs diagnostic and treatment of diseases and injuries of patients at the institution.
- > Works in collaboration with others to ensure staff and resources are in place to provide offenders with appropriate and timely medical services consistent with established standards.

> Creates a work environment that values high ethical standards, emphasizes safe, high quality medical care, nurtures teamwork and encourages activities which lead to continuous improvement.

## **Qualifications**

The successful candidate will have:

- > Valid license to practice medicine and surgery in the State of Washington (or the ability to obtain prior to employment).
- > Completion of an approved residency program.
- > Board certified or board eligible.
- > Possess strong interpersonal skills and experience in directing medical operations.
- > Exceptional communication skills with the ability to communicate orally and in writing with a variety of individuals ranging from correctional administrator and staff, health care professionals to patient advocates and other laypersons.

Pre-employment process may include drug testing.

## **Special Notes**

Application Process:

In order to be considered for this position, you must complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link from the [www.careers.wa.gov](http://www.careers.wa.gov) homepage.

All Department of Corrections' employees are fingerprinted for a criminal history background check.

Employees work with offenders in a potentially hazardous setting. Please consider this when deciding whether to apply.

Tuberculosis is a priority health issue for Department of Corrections' employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

These positions may entail 24-hour responsibility, which may include returning to work during off-duty hours when necessary.

All DOC facilities are smoke and/or tobacco free.

## **Other Information**

CORE COMPETENCIES FOR ALL EMPLOYEES:

Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, Ethics and Integrity.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211.

For questions about this recruitment, please contact Jamie Robinson at [jamie.robinson@doc.wa.gov](mailto:jamie.robinson@doc.wa.gov) or 253/680-2763.

## How to Apply

**For job seekers who are not permanent state of Washington employees:**

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter \*21768e\* and click on Start Search.
5. Click on the link, Physician 3, Walla Walla, WA under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.
9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.
10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

### Help is available

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail [Information@dop.wa.gov](mailto:Information@dop.wa.gov).

**Job seekers please note: **NEOGOV**, Washington State's NEW online job application system, will replace the current application system on July 1, 2010.**

**You will need to create an account in **NEOGOV** to apply for jobs after July 1, 2010.**  
Your current information will **NOT** automatically transfer over to the new system.

**We recommend that you **SAVE A COPY OF YOUR PROFILE** before July 1!**  
For more information on **NEOGOV**, including instructions on saving your current profile, go to [\*\*doc.wa.gov/jobs\*\*](http://doc.wa.gov/jobs)